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**SEAMEO-ACC SPORTS EDUCATION INNOVATION AWARD**

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| **Submission Form**  **Theme: Amity, Creativity and Development Through Sports Education**  **Deadline for submission of entries: 30 September 2014** |

* To participate in the 2014 SEAMEO-ACC Sports Education Innovation Award, please submit the information of your school’s project/activity on sports education by using this Submission Form.
* Schools must ensure that the SEAMEO Secretariat receives their entries (both hard copy and electronic file) by **30 September 2014**.
* More information, please contact the SEAMEO Secretariat, Bangkok (telephone number: +662 391 0144, fax number: +662 381 2587 and email address: [secretariat@seameo.org](mailto:secretariat@seameo.org))

**PART I: Details of School**

1. Name of school:
2. Full address:
3. Postcode:
4. Country:
5. Telephone number (country code+city code+telephone number):
6. Fax number (country code+city code+fax number):
7. Name of the Head Master/ Principal/ School Director:
8. Name of School Coordinator:
9. Email address:
10. School website (if available):
11. Educational level (Such as Grade/Year 1-12):
12. Number of teachers and staff in the school:
13. Number of students in the school:
14. Please provide the name of teachers and students who were/have been involved in the planning and implementation of this school activity/project on.

Teachers:

1. XXXXX
2. XXXXX
3. XXXXX
4. …

Students:

1. XXXXX
2. XXXXX
3. XXXXX
4. …

**PART II: Information about the School’s Sports Education Activity/Project**

**The information of part II from no.1 to 13 should be no longer than seven (7) pages long** of A4 in total. The information should be written in Times New Roman font, 11-12 point size.

1. Title of the school’s sports project/activity

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1. Summary of the sports activity/project (a half to one page A4)

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1. Background information or reasons why the school implemented this sports activity/project

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1. School vision, mission and core values

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| School Vision:  School Mission:  School Core Values: |

1. Objectives/goals of the sport activity/project
2. Period of the time when the sport project/activity was implemented

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1. Activities (Actions and strategies of implementation)

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1. Monitoring and evaluation mechanisms and summary of results of the sport activity/project

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| Activity/project monitoring and evaluation mechanisms: |

1. Results of the sports activity

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| Results in terms of benefits/impacts/positive outcomes of the sports project/activity to teachers, students, parents and the community (please attach documentary proofs of outcomes, such as school records, assessment results, etc)  How the sports activity relates to the theme of the SEAMEO-ACC Sports Education Innovation Award? |

1. Resources/ facilities used for project/activity implementation

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1. List of partners, local government bodies, companies or development agencies who have participated in the planning and implementation, including their roles in the activity/project.

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| **Name of Partners** | **Roles or Contributions** |
| a) |  |
| b) |  |
| c) |  |
| d) |  |
| e) |  |
| f) |  |
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1. Plan for sustainability and plan for the future

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| Plan for sustainability:  Plan for the future: |

1. List of attachments such as a copy of the school plan, learning/ teaching materials, samples of student worksheet, manual, school records, assessment records etc. If the attached materials are in the local language, please provide a brief description in English language.

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| Attachment 1) (File name)……….  Attachment 2) ……………..  Attachment 3) ……………..  Attachment 4) …………….  Attachment 5) …………. …  Attachment 6) ……………. |

1. Photos related to the activity/project (Maximum of 10 photos with captions in English)

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| Photo1  (Caption in English) |

Photo 2

(Caption in English)

Photo 3

(Caption in English)

Photo 4

(Caption in English)

Photo 5

(Caption in English)

Photo 6

(Caption in English)

Photo 7

(Caption in English)

Photo 8

(Caption in English)

Photo 9

(Caption in English)

Photo 10

(Caption in English)